

# MOUNTAIN VIEW MONTESSORI

*2020-2021 Back to School Objective*



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## YOUNG CHILDREN'S COMMUNITY

*Toddler Community and Children's House*

*Young Children's Program is deemed essential and will remain open for the school year for onsite learning, regardless of any intermittent mandated school closures for elementary or secondary schools.*

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*All procedures of MVM's Advanced Action plan apply*

*Orientation Week for New Students 8/24/2020*

*All children return, five days per week with regular schedules as of 8/31/2020*

# ELEMENTARY PROGRAM

*Grades 1 - 6*

## *On-Site Learning*

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*All procedures of MVM's Advanced Action apply*

*New lower elementary school student's orientation week begins 8/24/2020*

*All elementary students return, five days per week with regular schedules as of 8/31/2020*

- Provisions for equipment, furniture, materials, and facility adaptations to extend classroom environments and meet social distancing requirements will be implemented.*
- Students will have assigned tables of 1 to 3 students to meet social distancing requirements.*
- All elementary children will enter and exit through the main entry door of the school.*
- Indoor shoes will be required for all students (guidelines will be provided).*
- Doors and windows will remain open to the outside when the weather is not inclement.*
- Students will be allowed to take mask free fresh air breaks as needed while socially distancing.*
- Students will wash hands between lessons/work. Hand sanitizer will also be available in the classroom.*
- Students will have their own individual supplies and will not share with others. These personal supplies will be labeled for each student.*
- Students will place shared classroom materials on a sanitation table upon completion of work. These materials will be sanitized by the teacher/assistant and placed back on shelves.*
- Students will be asked to limit themselves to certain areas of the playground on certain days, rotating areas. Social distance games will be taught and encouraged.*
- End of day dismissal will be done from the classroom/patios. Assistants will radio for your child. Please pull forward in the line and wait in your car. It is recommended that a sign with your child(ren)s names be placed in your car window when picking up, so the assistant may promptly radio for your child.*
- Students who are required to stay home due to illness, or suspected illness (quarantine) will be given packets of materials to work on if they are able. Those children may Zoom in to class each day, for as much of the day as they are able to participate.*

# ELEMENTARY PROGRAM

*Grades 1 - 6*

## *Distance Learning*

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*In the event we are mandated to close, distance learning will begin the following scheduled school day.*

- ***Distance learning will be provided 5 days per week from 8:30 -3:20 p.m.***
  - » *Daily Schedule:*
    - 8:15 – 8:30 *Set up, audio and visual check, enter wait room*
    - 8:30 – 11:30 *Group Zoom and Zoom Room Learning and Lessons*
    - 11:30-12:30 *Home Lunch and Recess*
    - 12:30-1:00 *Zoom Silent Reading*
    - 1:00 – 3:00 *Group Zoom and Zoom Room Learning, Lessons*
    - 3:00 – 3:20 *Group Zoom Meetings, Reading, Singing*
- ***Student/Parent Expectations:***
  - » *Arrive online, on time for each session (logging in early is recommended).*
  - » *Parents should check internet connections prior to class.*
  - » *Plan for students to attend the entire day (hourly movement and bathroom breaks will be given)*
    - *Let us know in advance doctor, dentist, etc. appointments*
  - » *Each student must have the following:*
    - *A table or desk to sit at that is well lit and allows for work space, beds, couches and work on the floor are not acceptable.*
    - *A quiet background free from distractions.*
    - *Distractions include – toys, pets, siblings, etc.*
  - » *School supplies provided by the classroom*
  - » *A filled water bottle*
  - » *The use of an I-pad or computer, phones are not acceptable for the length of time the students will be on Zoom.*
- ***Students must be prepared for school each day and may need parental help and encouragement. Preparedness includes:***
  - » *Appropriate dress (school dress code will apply)*
  - » *Combed hair (school policies will apply)*

# ELEMENTARY PROGRAM

*Grades 1 - 6*

## *Distance Learning Continued*

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- » *No eating, chewing gum, etc.*
- » *Ready to focus on school work*
- ***Students are expected to attend to their school work during the class day. Playing on the computer or I-Pad, distracting others with messages or inappropriate conversations is unacceptable.***
- ***Parent Responsibilities:***
  - » *Provide access to individual I-pads or computers*
  - » *Ensure WIFI is reliable and can connect for all day class*
  - » *Teach your child how to dial in to the meeting*
  - » *Communicate concerns and challenges to teachers directly via email or phone call, outside of Zoom class times.*
  - » *Keep background distractions to a minimum*
  - » *Allow independence at home*
  - » *Set up clear routines and responsibilities*
  - » *Establish a family online agreement for computer/I-pad/internet use during and outside of school time.*
  - » *We strongly encourage you (if at all possible) to be available during the student's lunch and recess hour for conversation.*
  - » *Pick up teacher assigned materials on Friday evening/Saturday morning of each week, drop off students completed work each Friday evening/Saturday morning.*

# ADOLESCENT COMMUNITY

*Grades 7 - 8*

## *On-Site Learning*

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- *The AC is fortunate to have four main work areas to use while at school — AC Classroom, AC Studio, a designated space in the Community Room, and our outdoor area.*
- *Desks have been arranged in our indoor areas to provide for 6 feet of space between students while still allowing for collaboration and group discussion.*
- *Students and teachers will sanitize desks, materials, and chairs between any transition to another space or class, and shared materials will be avoided.*
- *8th grade classes will be held in the classroom (approximately 19 students). 7th grade classes will be held in the studio (approximately 12 students). Teachers will rotate rooms for these classes rather than students.*
- *Math class will utilize all three of our designated indoor spaces with approximately 12 students in each group.*
- *Project Period and Advisory will be in the AC Classroom (approximately 15 students). Fine Art will be in the AC Studio and Community Room (approximately 8 students in each room).*
- *Students will be divided into homeroom groups of approximately 15-16 students. Homeroom groups will stay together for Humanities, Science, and Lunch. One group will eat lunch in the AC Studio, while the other will eat lunch in the AC Classroom.*
- *Students and teachers will take periodic, socially distanced “mask breaks” in our outdoor space. This will be a calm time for fresh air, not a playtime.*

## *Physical Expression*

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- *Students will be required to come to school wearing breathable, athletic clothing and appropriate athletic shoes on Physical Expression and Yoga days (Tuesday and Wednesday) in order to eliminate crowded bathrooms utilized for changing prior to and following activity. PE Uniforms are NOT required this year, but may be worn if students already have them from last year.*

# ADOLESCENT COMMUNITY

*Grades 7 - 8*

- *Physical Expression electives and Yoga will be in groups of no more than 12 students.*
- *The Nevada Interscholastic Activities Association does not recommend face coverings for high intensity aerobic activity. The AC will perform high intensity activities outdoors. Students may choose to wear a face covering, if desired.*
- *Students will be required to wear a cloth face covering for physical activities held inside the building.*
- *Students will be guided follow social distancing guidelines for activities.*
- *Shared equipment (volleyballs, basketballs, soccer balls) will be sanitized prior to and following use.*
- *Students will be required to sanitize hands and arms prior to and following activities with shared equipment.*

## *Computers*

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- *Students use technology as a tool in the Adolescent Program. It is highly recommended that students in the AC have a laptop or iPad with an external keyboard to use for school work (typing, research, math and science applets, creating presentations, etc.). Cell phones are not an appropriate size, and do not set students up for success with the type of work we do in our community. They are not advised as an acceptable alternative, and are not permitted in the classroom.*
- *Although we do have school provided laptops and iPads for students to access at school, we will be allowing students to bring their own technology from home. This will help us minimize shared use of materials as well as prepare students for distance learning, should the need arise.*
- *Students will use Google Classroom, Google Drive, and other Google applications in the Adolescent Community. It is recommended that students have their own G-Mail account to access these services most efficiently. This also helps them communicate directly with their teachers.*
- *Students create and sign a computer contract at the beginning of each school year outlining appropriate use and care of that material. Once the students have created the contract, parents will also be asked to sign a copy.*

# ADOLESCENT COMMUNITY

*Grades 7 - 8*

## *Distance Learning*

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*AC will adhere to the pre-determined Distance Days Schedule, and utilize Zoom for scheduled classes and meetings.*

- *Scheduled class times will be an opportunity for lessons, questions, collaboration, and time to work on assignments with support from teachers and peers.*
- *Students will continue to work on projects, attend community meetings, receive lessons (including social-emotional), and learn new material during distance learning days.*
- *Students will be expected to attend all classes on their Distance Days Schedule, and are expected to follow Zoom meeting guidelines.*
- *Teachers will use the following platforms to communicate with students — Google Classroom, E-Mail, and Zoom.*
- *Students will submit completed assignments using Google Drive folders or e-mail. Students may send a picture of their work, or scan hard copies and convert them to .pdf files, when appropriate.*
- *Students will be encouraged to continue to use their planner to organize assignments and due dates.*
- *Teachers will be available by appointment for meetings with students.*

## *Zoom Guidelines*

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- *Students will be expected to continue to use grace and courtesy during our Zoom meetings. It is important that we help set one another up for success.*
- *Students should come to meetings prepared for the day — hair combed, teeth brushed, and dressed appropriately (no jammies, hats, or hoods).*
- *Students should arrive on time and prepared for meetings in an environment free from distractions. Headphones can*

# ADOLESCENT COMMUNITY

*Grades 7 - 8*

- be extremely helpful to minimize background noise. Cell phones should not be visible or near the workspace.*
- Students will be expected to leave their video on throughout the duration of the meeting, and sit upright in an appropriate location for class (not lounging on the couch or laying on a bed).*
  - Please no eating or chewing gum during the meetings. We have built in screen breaks which are a great time to go get a snack, or use the restroom.*
  - Students should invest their attention to the Zoom meeting. Notification settings should be turned off, and all other windows should be closed (unless advised otherwise by their teacher).*

**Adolescent Community Schedule 2020 - DRAFT Updated 7/1/20**

| MONDAY                                     | TUESDAY  | WEDNESDAY                                | THURSDAY                                     | FRIDAY   |
|--|--|--|--|--|
| 8:00 - 9:15<br>Math                        | 8:00 - 8:45<br>Meeting<br>Walk                     | 8:00 - 9:00<br>Yoga                      | 8:00 - 9:00<br>Meeting<br>Walk               | 8:00 - 8:30<br>Walk  |
| 9:15 - 10:15<br>Language 7<br>Spanish 8    | 8:45 - 9:45<br>Math                                | 9:00 - 10:00<br>Math                     | 9:00 - 10:00<br>Math                         | 8:30 - 10:45<br>Service Leadership<br>Meeting                  |
| 10:15 Snack                                | 9:45 Snack   | 10:00 Snack                              | 10:00 Snack                                  | 10:45 Snack  |
| 10:30 - 11:30<br>Language 8<br>Spanish 7   | 10:00 - 11:00<br>Humanities I<br>Science I         | 10:15 - 11:30<br>Language 7<br>Spanish 8 | 10:15 - 11:30<br>Humanities I<br>Science I   |  |
| 11:30 - 12:45<br>Humanities I<br>Science I | 11:00 - 12:00<br>Humanities II<br>Science II       | 11:30 - 12:45<br>Language 8<br>Spanish 7 | 11:30 - 12:45<br>Humanities II<br>Science II | 11:00 - 12:30<br>Project Period I<br>Fine Art I<br>Advisory I  |
| 12:45 - 1:45<br>Lunch and Break            | 12:00 - 12:45<br>Lunch / Change for<br>PE          | 12:45 - 1:30<br>Lunch and Break          | 12:45 - 1:45<br>Lunch and Break              | 12:30 - 1:30<br>Lunch  |
| 1:45 - 3:00<br>Humanities II<br>Science II | 12:45 - 3:00<br>Physical Expression<br>Artist Hour | 1:30 - 3:00<br>Service Leadership        | 1:45 - 3:00<br>Math Projects                 | 1:30 - 3:00<br>Project Period II<br>Fine Art II<br>Advisory II |
| 3:00 - 3:15<br>Practical Life              | 3:00 - 3:15<br>Practical Life                      | 3:00 - 3:15<br>Practical Life            | 3:00 - 3:15<br>Practical Life                | 3:00 - 3:15<br>Practical Life                                  |
| 3:15 - 3:30<br>Dismissal                   | 3:15 - 3:30<br>Dismissal                           | 3:15 - 3:30<br>Dismissal                 | 3:15 - 3:30<br>Dismissal                     | 3:15 - 3:30<br>Dismissal                                       |
| 3:30 - 5:30<br>Quiet Study                 | 3:30 - 5:30<br>Quiet Study                         | 3:30 - 5:30<br>Quiet Study               | 3:30 - 5:30<br>Quiet Study                   |  |

**Adolescent Community Schedule 2020 - DRAFT HOT WEATHER DAYS (PE in a.m. due to heat)**

| MONDAY                                     | TUESDAY   | WEDNESDAY                                | THURSDAY                                     | FRIDAY   |
|--|---|--|--|--|
| 8:00 - 9:15<br>Math                        | 8:00 - 10:00<br>Meeting<br>Physical Expression<br>Artist Hour | 8:00 - 9:00<br>Yoga                      | 8:00 - 9:00<br>Meeting<br>Walk               | 8:00 - 8:30<br>Walk  |
| 9:15 - 10:15<br>Language 7<br>Spanish 8    | 10:00<br>Snack  | 9:00 - 10:00<br>Math                     | 9:00 - 10:00<br>Math                         | 8:30 -10:45<br>Leadership<br>Meeting                           |
| 10:15<br>Snack                             | 10:15 - 11:30<br>Math   | 10:00<br>Snack                           | 10:00<br>Snack                               | 10:45<br>Snack   |
| 10:30 - 11:30<br>Language 8<br>Spanish 7   | 11:30 - 12:45<br>Humanities I<br>Science I                    | 10:15 - 11:30<br>Language 7<br>Spanish 8 | 10:15 - 11:30<br>Humanities I<br>Science I   |  |
| 11:30 - 12:45<br>Humanities I<br>Science I |   | 11:30 - 12:45<br>Language 8<br>Spanish 7 | 11:30 - 12:45<br>Humanities II<br>Science II | 11:00 - 12:30<br>Project Period I<br>Fine Art I<br>Advisory I  |
| 12:45 - 1:45<br>Lunch and Break            | 12:45 - 1:45<br>Lunch and Break                               | 12:45 - 1:30<br>Lunch and Break          | 12:45 - 1:45<br>Lunch and Break              | 12:30 - 1:30<br>Lunch  |
| 1:45 - 3:00<br>Humanities II<br>Science II | 1:45 - 3:00<br>Humanities II<br>Science II                    | 1:30 - 3:00<br>Leadership                | 1:45 - 3:00<br>Math Projects                 | 1:30 - 3:00<br>Project Period II<br>Fine Art II<br>Advisory II |
| 3:00 - 3:15<br>Practical Life              | 3:00 - 3:15<br>Practical Life                                 | 3:00 - 3:15<br>Practical Life            | 3:00 - 3:15<br>Practical Life                | 3:00 - 3:15<br>Practical Life                                  |
| 3:15 - 3:30<br>Dismissal                   | 3:15 - 3:30<br>Dismissal                                      | 3:15 - 3:30<br>Dismissal                 | 3:15 - 3:30<br>Dismissal                     | 3:15 - 3:30<br>Dismissal                                       |
| 3:30 - 5:30<br>Quiet Study                 | 3:30 - 5:30<br>Quiet Study                                    | 3:30 - 5:30<br>Quiet Study               | 3:30 - 5:30<br>Quiet Study                   |  |

Adolescent Community Schedule 2020 - DISTANCE DAYS DRAFT updated 7/1/20

| MONDAY  | TUESDAY  | WEDNESDAY  | THURSDAY   | FRIDAY   |
|---|--|--|--|--|
| 8:00 - 8:30<br>Walk / Outside Time<br>Prepare for Class | 8:00 - 8:45<br>Meeting                               | 8:00 - 8:45<br>Yoga                                | 8:00 - 8:45<br>Meeting                             | 8:00 - 8:45<br>Walk / Outside Time<br>Prepare for Class        |
|   | 8:45<br>Screen Break —<br>Prepare for next class.    | 8:45<br>Screen Break —<br>Prepare for next class.  | 8:45<br>Screen Break —<br>Prepare for next class.  |  |
| 8:30 - 9:30<br>Math                                     | 9:00 - 10:00<br>Math                                 | 9:00 - 10:00<br>Math                               | 9:00 - 10:00<br>Math                               | 8:45 -10:00<br>Service Leadership                              |
| 9:30<br>Screen Break —<br>Prepare for next class.       | 10:00<br>Screen Break —<br>Prepare for next class.   | 10:00<br>Screen Break —<br>Prepare for next class. | 10:00<br>Screen Break —<br>Prepare for next class. | 10:00<br>Leadership Meeting                                    |
| 9:45 - 10:45<br>Language 7<br>Spanish 8                 | 10:15 - 11:15<br>Humanities I<br>Science I           | 10:15 - 11:15<br>Language 7<br>Spanish 8           | 10:15 - 11:30<br>Humanities I<br>Science I         |  |
| 10:45<br>Screen Break —<br>Prepare for next class.      | 11:15<br>Screen Break —<br>Prepare for next class.   | 11:15<br>Screen Break —<br>Prepare for next class. | 11:30<br>Screen Break —<br>Prepare for next class. | 10:30<br>Screen Break —<br>Prepare for next class              |
| 11:00 - 12:00<br>Language 8<br>Spanish 7                | 11:30 - 12:30<br>Humanities II<br>Science II         | 11:30 - 12:30<br>Language 8<br>Spanish 7           | 11:30 - 12:45<br>Humanities II<br>Science II       | 10:45 - 12:15<br>Project Period I<br>Fine Art I<br>Advisory I  |
| 12:00 - 1:00<br>Lunch and Break                         | 12:30 - 1:30<br>Lunch and Break                      | 12:45 - 1:45<br>Lunch and Break                    | 12:45 - 1:45<br>Lunch and Break                    | 12:15 - 1:30<br>Lunch and Break                                |
| 1:00 - 2:00<br>Humanities I<br>Science I                | 1:30 - 3:00<br>Outdoor Time /<br>Physical Activities | 1:45 - 3:00<br>Service Leadership                  | 1:45 - 3:00<br>Math Projects                       | 1:30 - 3:00<br>Project Period II<br>Fine Art II<br>Advisory II |
| 2:00<br>Screen Break —<br>Prepare for next class.       |  |  |  |  |
| 2:15 - 3:15<br>Humanities II<br>Science II              |  |  |  |  |

# AFTER CARE

## *All Programs*

### *On-Site*

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*After care will begin August 31, 2020 for all programs*

- *Morning care will begin at 7:30 a.m. Elementary students will be dismissed to their classrooms at 8:10 a.m.*
- *After care schedules are as follows:*
  - » *Toddlers – 1:00 – 3:00 p.m.*
  - » *Children's House – 12:00 – 5:30 p.m. for 3 and 4 year olds, 3:00 to 5:30 p.m. for Kindergarteners.*
  - » *Elementary Program – 3:45 – 5:30 p.m.*
  - » *AC (After School Study) Monday – Thursday, 3:15 – 5:30*
- *When arriving to pick children up from after care or after school study, parents should call the office from their car. Please wait in the parking lot. Children will be dismissed from the building directly to you.*



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Mountain View  
*montessori*

*Thank You*